



SWAMI VIVEKANAND SUBHARTI UNIVERSITY

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Ref. No. SVSU/2026/894

Date: 17.10.2026

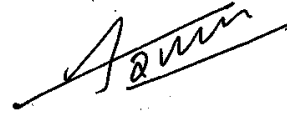
Office Order

Subject: Transportation arrangements for “Mahaparv” on 21.10.2026

As directed by the Management, the following instructions are hereby issued regarding transportation arrangements on the occasion of “**Mahaparv**” **scheduled to be held on 21.10.2026 at Kailash Prakash Stadium, Meerut:**

1. **Departure of Buses:** All buses from the Subharti campus shall depart for Kailash Prakash Stadium, Meerut, at **08:00AM sharp**. The buses for students will be positioned at respective hostels at **07:30AM**. Each bus shall be placed under the supervision of one officer nominated by faculty/Chief Warden boys hostel and Senior Warden girls hostel. Attendance will be taken at the starting point and while boarding the bus after function is over. Students will not change the buses and will board the same bus in which they have travelled in the morning.
2. **Breakfast timings:** Mess timings for the breakfast has been advanced to **06:30AM** on 21st October 2026.
3. **Routine Bus Services:** On 21.10.2026, the routine bus services from Meerut to the University for employees will not operate and will remain suspended.
4. **Employees Residing in Meerut:** Employees residing in Meerut city shall reach Kailash Prakash Stadium directly between **08:30AM and 09:00AM** at their own conveyance and those who are staying inside the campus and having their own conveyance can also reach Kailash Prakash Stadium under their own arrangements.
5. **Hostellers (Boys and Girls):** All boys' and girls' hostel residents will avail bus facility from the Subharti campus to Kailash Prakash Stadium, Meerut. The Chief Warden boys and Senior Warden girls is to give the total number of buses required to transport department by **4:00PM** on 17.10.2026 to plan the total requirement of the buses.
6. **Campus Residents:** Residents of the University campus who wish to avail bus facility to reach Kailash Prakash Stadium must register their names with the Transport Department **by 11:00AM on 19.10.2026**. Google form has also been circulated by the IT department for the same.
7. **Transport Department:** All buses are to be numbered. All buses will be allocated bus stoppages inside the campus. Transport manager is requested to make the necessary transportation arrangements based on total requirement of the buses.

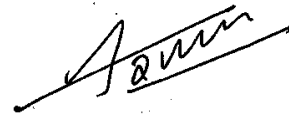
8. **All stakeholders** are requested to take charge in their area of responsibility and give their best to make Mahaparv a GRAND SUCCESS.



Wing Commander Alok Saxena (Retd)
Chief Administrative Officer

Copy to:

1. Hon'ble Vice Chancellor
2. Hon'ble Advisor to Vice-Chancellor,
3. Chief Executive Officer/Executive Officer,
4. Registrar, Registrar O&O,
5. All Dean, All Director, All HOI, All HOD,
6. Administrative Officer-I, Administrative Officer-III,
7. Chief Warden Boys hostel, Senior Warden Girls hostel,
8. Transport Manager.



Wing Commander Alok Saxena (Retd)